

Lakeshore Colony No. 1 Condominium Association
REQUEST FOR ARCHITECTURAL CHANGE
Grant Property Management, 1599 NW 9th Ave., Ste 2, Boca Raton, FL 33486
Phone: (561) 417-4100 gpm@grantmgmt.com

Owner Name and Unit #: _____

I request approval to make the following changes. Please be specific as to your renovations. Include the removal, partial or full, of any walls, replacement of windows, moving/replacement of any electrical, plumbing, flooring, etc. Attach additional page of descriptions if needed.

Fees Required:

- **This application must also be submitted together with a security deposit of \$1000.00 payable to Lakeshore Colony No.1 Condo Assoc. which will be held to cover any loss or damage that might occur to the Condominium. No work on the premises shall begin unless and until the owner receives written authorization to do so. Owner is responsible for contractors' errors and omissions and undertaking the alterations requested.**
- Contractor's Name, Contact Person and Phone # _____

Owners Signature: _____ Date: _____

ARCHITECTURAL REVIEW COMMITTEE OR BOARD MEMBER

_____ THE ABOVE REQUEST HAS BEEN APPROVED

_____ THE ABOVE REQUEST HAS BEEN APPROVED WITH THE FOLLOWING CONDITIONS:

_____ THE ABOVE REQUEST HAS BEEN DENIED FOR THE FOLLOWING REASON:

AUTHORIZED BY: Name: _____ Signature _____

Title _____ Date _____

Contractor Work Approval Form

Approved Contractors must be licensed and insured and obtain any local and state permits as are required. Please submit proof of Workmen's Compensation and Liability Insurance.

OWNER: _____ UNIT # _____ PHONE _____

Contractor/Corporation's Name: _____

Address: _____

Phone: _____

One form per Individual Contractor or sub-Contractor must be completed. Entry into the community will not be permitted unless the Association is presented with this completed form. All workers agree to abide by the Rules as set forth in the Board Approval for modifications, alterations, or improvements and specifically to the following:

1. Construction Hours: Monday-Friday 9:00 a.m. to 5:00 p.m. Saturday 9:00 a.m. to 1:00 p.m.
2. No construction or moving on Sunday and Holidays. All construction vehicles must park in visitor parking or off site. Parking is not allowed in front of the building entrance except to load/unload material.
3. Extreme care must be taken not to damage, destroy or deface the elevator, or any other part of the building. Elevator pads must be installed prior to starting work. Pads should be removed at the end of the day and reinstalled the next day while the work is ongoing.
4. All trash must be removed off site daily. This includes, but not limited to, any boxes, packing material, appliances, furniture, or residual material. **The building dumpster or trash chute cannot be used by any contractor.** Clean-up of any tools and equipment must be performed offsite including but not limited to cleaning paint brushes, rollers, and wash buckets. The water spigot by the front entrance is not to be used for that purpose and there is absolutely no dumping of anything into the wastewater system or storm drains.
5. Clean up: All exterior walkways, elevator floors, lobby and parking lot must be free of dirt, dust, oil, grease, or debris prior to leaving the job site daily.
6. No building material may be placed or stored on common area property at any time.
7. Contractor is responsible for the repair or payment of a repair to any damage done in the common area, including but not limited to repainting walls and catwalks.
8. Failure to abide by the above regulations will result in: REMOVAL OF YOUR PRIVILEGES TO WORK IN THIS COMMUNITY, a charge to the unit owner (fine, repair and clean up fee).
9. The Contractor acknowledges that the Lakeshore Colony Condo Board has the right to stop all workers should they perform work outside the improvements or alterations as approved by the Board of Directors or to fail to abide by the rules listed herein.

Contractor Signature: _____

Name: _____

Date: _____